



"We Care for What Really Matters!"



Invites Expressions of Interest for the Position of **General Maintenance Assistant**

- **1 Full-Time Position Available**
 - **Salary: \$16.55 Per Hour**
- **8-week Canada Summer Jobs Placement (with opportunity for extension based on performance)**
- **Flexible Start Date – Must be able to start by July 8th, 2024**
 - **Location: Sault Ste. Marie, Ontario**

Child Care Algoma is a non-profit agency dedicated to being a leader in providing quality programs which support healthy early childhood development. It is our vision to play a critical role in strengthening relationships with children and families that sets the foundation for healthy growth and development.

Child Care Algoma invites applications for the position of General Maintenance Assistant. The Maintenance Assistant will work to ensure the outdoor grounds are well maintained and safe, as well as general indoor maintenance and repairs as directed by the Manager of Finance.

We are currently hiring for 1 full-time position. The job tasks will be carried out at our various Sault Ste. Marie, Ontario sites. This is an 8-week placement through Canada Summer Jobs, with the opportunity for extension based on performance. The schedule is Monday-Friday daytime shifts.

Core Responsibilities:

- Assist in maintaining buildings in a hygienic, safe and presentable condition.
- Assist with the indoor and outdoor maintenance of buildings.
- Assist in the maintenance of the annex, utility room, and storage unit.
- Yard maintenance.
- Playground maintenance
- Toy and equipment repair.
- Assist with construction projects.
- Support and follow through with the Mission, Vision Statements and Values of Child Care Algoma.
- Maintain a professional approach when interacting with the parents, staff, visitors and School personnel where applicable.
- Be familiar and respond accordingly with health and safety and emergency procedures.

Requirements:

- **Must be** between the ages of 15 and 30 years old.
- **Must be** a Canadian citizen, a permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act.
- **Must be** legally entitled to work in Canada and have a valid Social Insurance Number.
- Experience operating a variety of hand and power tools and equipment.
- Steel toed work boots are required (other safety equipment will be supplied as needed).
- Current Vulnerable Sector Police Check (or two reference letters if you are under 18 years of age).
- Health Assessment and Current Immunization.
- Possession of a vehicle, valid Ontario Driver's License and required insurance an asset.

Applicants are asked to submit an expression of interest letter and updated resume to:

CHILD CARE ALGOMA
148 Dacey Road, Sault Ste. Marie, ON P6A 5J7
Email: hwilli@childcarealgoma.ca

Expressions of interest/resumes will be accepted until Sunday, May 5th, 2024

Child Care Algoma is an equal opportunity employer. We thank all applicants for their interest; however only those selected for an interview will be contacted. Should an applicant selected for an interview require any accommodations during the selection process please notify Human Resources at hwilli@childcarealgoma.ca